

66-4735/11

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Exemption from Temporary Obligation Authority,
Fiscal Year 1967.

25X1

REFERENCE : A. [] (24 June 1966)
B. Memo dated 26 October 1966 to D/PPB from D/Pers,
Same Subject.

1. The Office of Personnel has requested relief from the temporary obligation authority level currently in effect. Given all the economy forces at work plus the present status of Office of Personnel's funds, I must recommend a decline.

25X1

2. The current operating allowance for the Office of Personnel for FY 1967 is [] Their monthly obligation rate to date is as follows:

25X1

| | | |
|-----------|-----|--------|
| July | [] | (Est.) |
| August | | |
| September | | |
| October | | |

3. Experience has shown that higher obligation levels for both [] and Invitee Travel occurring during the summer months are normal as high school and college graduates enter on duty and/or are brought in for interview. Succeeding monthly rates should follow a downward trend which we will expect will offset the first quarter over-obligation rates. In view of this experience factor, I believe that an exception to the normal 1/12 obligating authority is not proper for the Office of Personnel.

25X1

4. Attached is a memorandum to the Director of Personnel for your signature.

(SIGNED) John M. Clarke

John M. Clarke
Director of Planning,
Programming and Budgeting

Attachments

Orig. - D/PPB
① ER

66-4735

MEMORANDUM FOR: Director of Personnel

THROUGH : Deputy Director for Support

SUBJECT : Exemption from Temporary Obligation Authority,
Fiscal Year 1967

25X1

REFERENCE : A. [] 24 June 1966)
B. Memo dated 26 Oct 1966 to D/PPB from
D/Pers, Same Subject

1. In view of the fund and personnel reductions already made or contemplated by the President and the Bureau of the Budget, it is clear that earlier hiring goals must now be revised downward. This is true even though the precise cuts and their effect on specific Agency programs are still under discussion.

2. Accordingly, you should take steps to live within the temporary obligation authority currently in effect. Present indications are that this level may soon be revised downward.

3. As soon as the Agency receives word from the Bureau of the Budget on a lower personnel ceiling for the Agency, I may need from you a study of the effect of this ceiling on the entire recruitment program of the Agency. Particular emphasis should be placed on the savings which can be made in the Interim Assignment Section and in Invitee Travel.

L. K. White
Executive Director-Comptroller

25X1

O/PPB/BE/[] (1 Nov 66)

Distribution:

- Orig. & 1 - Adm. Sec.
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Next 1 Page(s) In Document Exempt

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DDP 66-5609

PPB 66-0628

26 OCT 1966

~~PPB 66-0628~~

MEMORANDUM FOR: Director of Planning, Programming, and Budgeting

THROUGH : Deputy Director for Support *for*

SUBJECT : Exemption from Temporary Obligation Authority,
FY 1967

25X1

REFERENCE : dtd 24 June 1966

1. As a result of the large obligations incurred by the Interim Assignment Section and the Invitee Travel Program during the first quarter of the fiscal year, it is requested that the Office of Personnel be exempted from the temporary obligation authority as authorized by the reference.

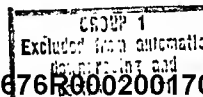
2. The IAS and Invitee Travel are Agency-wide programs budgeted for by the Office of Personnel. To maintain these programs within the temporary obligation authority will require a curtailment of these programs, and this decision must be reached at a higher level than this office.

3. If these programs are to continue at the expected levels during the remainder of FY 1967, it will soon become necessary for the Office of Personnel to request additional funds.

Director of Personnel

25X1

CONFIDENTIAL



| | | | |
|---|-----------------------------|----------------|----------|
| SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM | | | |
| UNCLASSIFIED | CONFIDENTIAL | SECRET | |
| CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP | | | |
| TO | NAME AND ADDRESS | DATE | INITIALS |
| 1 | Deputy Director for Support | | |
| 2 | Director of Personnel | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| ACTION | DIRECT REPLY | PREPARE REPLY | |
| APPROVAL | DISPATCH | RECOMMENDATION | |
| COMMENT | FILE | RETURN | |
| CONCURRENCE | INFORMATION | SIGNATURE | |
| Remarks: | | | |
| <p>The Director of Personnel's memorandum of 26 October is deficient in several respects. For example, it does not indicate how much relief is needed, whether an additional allocation of money will be necessary in FY 1967, etc. Please note the attached memorandum from the Director of PPB.</p> <p>I suggest that you take a more careful look at the situation in the light of our new personnel ceilings and consider a new and more specific request. If necessary, we can get together to discuss the matter.</p> | | | |
| FOLD HERE TO RETURN TO SENDER | | | |
| FROM: NAME, ADDRESS AND PHONE NO. | | | DATE |
| Executive Director-Comptroller | | | 5 Nov 66 |
| CONFIDENTIAL | | | SECRET |

TRANSMITTAL SLIP

5 November 1966

TO: Director, PPB

| | |
|--------------------|----------------|
| ROOM NO. 6 E 08 | BUILDING HQ |
|--------------------|----------------|

REMARKS:



STAT If this is all right, please
send along to DD/S.

LKW

FROM: Executive Director-Comptroller

| | | |
|----------|----------|----|
| ROOM NO. | BUILDING | EX |
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